KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE

(An Autonomous Institute under Kakatiya University)
Opp: Yerragattugutta, Vill: Bheemaram, Mdl: Hasanparthy, Warangal – 506015 (T.S.)

Office of the Controller of Examinations

Application for Backlog Summary Certificate

Program	**B.Tech/M.Tech/MBA** (Tick whichever is applicable)	Branch	
Student Roll No.		Name of the Student	
Name of the Mother		Name of the Father	
Postal Address (with Pin code) (in block letters)			
Active Mobile No. :		Alternate Mobile No.	
Whatsapp Mobile No.		Active e-mail id	

The following details are with respect to the program for which the Backlog Summary Certificate is requested. Mention all the courses which were not cleared in single attempt.

Semester	Course Name	Examination Appeared in (Month/Year)	Result

Example:

S.No.	Semester	Course Name	Examination Appeared in (Month/Year)	Result
1	I	PROGRAMMING IN C	Dec-2017 (Reg.)	Fail
			May-2018 (Suppl)	Pass
2	I	ENGG. CHEMISTRY	Dec-2017 (Reg.)	Fail
			May-2018 (Suppl.)	Fail
			Dec-2018 (Suppl.)	Not Registered
			April-2019 (Suppl.)	Fail
			Dec-2019 (Suppl.)	Not Registered
			Oct-2020 (Suppl.)	Pass
3	V	MICROPROCESSORS AND MICROCONTROLLER LABORATORY	Nov-2019 (Reg.)	Fail
			Oct-2020 (Suppl.)	Not Registered
			Jan-2021 (Suppl.)	Pass

Transaction Reference No. . . . ., Amount paid Rs. . . . . Date of payment: . . . .

Place: **Date:** **Signature of the Candidate**

Note: A student has to pay an amount of Rs.100/- for Backlog Summary Certificate through KITSW Examination Branch **Paytm** payment gateway.

*Enclosure : **Photocopy of Semester Grade sheet(s), including supplementary examinations***

✄ - ✄ - ✄ - - - - - - - - - - - -

Acknowledgement

Application received from Roll No. . . . . , Name : . . . . for **Backlog Summary Certificate**. Examination Branch shall examine it & if there are any further concerns regarding the application, shall contact you. If there are no issues to be addressed, the signed document will be issued within **5 working days upon submission of this acknowledgement**.

Date : **Signature of the receiver at Exam Branch**